



DISTRICT HEALTH SOCIETY, ARWAL

Email: arwaldhs@gmail.com.phone-06337-228245



Advertisement

District Health Society Arwal under National Health Mission (NHM) invites application form suitable candidates for **Block M&E Assistant cum Data Entry Operator** to be appointed on contractual basis:-

| Sl. No. | Post | Position | Maximum age (as on 01/07/2016) | Minimum Qualification & Experience | Consolidated emolument (PM in Rs.) |
|---------|---|--|--------------------------------|---|------------------------------------|
| 01 | Block M&E Assistant cum Data Entry Operator | No. of Postion-5 Gen.-2, Gen(F)-1, EBC-1, SC-1, Position Vacant- PHC | Maximum - 45Years | Graduate in any discipline from recognized university. Typing Speed 40 & 30 W.P.M in English & Hindi Respectively. 1 Year Course in Computer Application from DOEACC Institution. Excellent Command over MS Office & Internet. At least 2Year of relevant working experience. in the health sector. Preference will be given to those candidates who have worked under Health Sector of Govt. Organization in Bihar with good Knowledge of HMIS/MCTS application. | Rs. 12000/- |

General Condition:-

1. The recruitment will be on contract basis for a period of 11 months which may be renewed based on the performance & conduct of the contractual staff as per the Contract Policy of District Health Society, Arwal. No. request of regularization, readjustment or re-employment would be entertained in the lieu of the said contract.
2. Non-refundable Application fee is Rs. 500/- for applicants under General Category, Rs. 300/- for BC/EBC and Rs. 200 for SC/ST Candidates. Application fee for the above post is to be submitted in the form of Bank Draft Only. Bank Draft should be drawn on any Nationalized bank favoring "District Health Society, Arwal" and Payable at Arwal.
3. All applications have to be attached with a sworn affidavit before the First Class Magistrate clearly mentioning "All the required certificates related to the essential qualifications or the requisite experience exists with the applicant and that in case of any fraudulent claim, legal action can be initiated against the applicant".
4. No Application will be accepted without submission of Application fee and sworn affidavit.
5. Work experience will be counted up to 01.03.2017
6. Only shortlisted, candidates will be called for **Computer Test & Interview**. All original Educational/ Experience/ Other Certificates must be carried at the time of interview. Short listing can be done based on written test in case of large no. of candidates. The last decision given by selection committee will be final. Marking shall be done based on the guidelines as communicated by State Health Society, Bihar vide memo no.- 7664 dated- 14.09.2013
7. District Health Society, Arwal reserves the right to cancel this advertisement without assigning any reason.
8. Detailed Terms of Reference (ToR), Qualification/Experience/Emoluments for the position mentioned and application form is available on the District Health Society, Arwal functional official website <http://arwaldhs.bih.nic.in>



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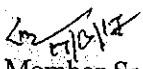
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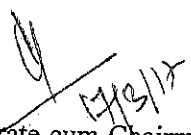
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9. Prescribed Application format can be downloaded on website <http://arwaldhs.bih.nic.in> for the above mentioned post. Applications in any other format shall not be entertained.
10. Candidate should send the application form along with Self attested Photocopies of all required certificates, Demand Draft and a Sworn Affidavit in sealed envelope to the **Civil Surgeon- cum-Member Secretary, District Health Society, Arwal-804401** through Speed/Registered post only so as to reach the above address on or before 15/04/2017. The name of the post applied for must be mentioned clearly on the envelope. It is again clarified that any application received after the last date and time (due to any reason what so ever) or without the required documents (Self attested Photocopies of all required mandatory certificates, DD and Affidavit) would be summarily rejected. No Communication regarding the rejection would be entertained.
11. No TA/DA will be given for attending the Interview for any position.

Last date of submission of Application from is15...../04...../2017


Civil Surgeon-cum-Member Secretary,
District Health Society, Arwal.


District Magistrate-cum-Chairman,
District Health Society, Arwal.